



How to record dispensing of medicines on EMGuidance Script

Step 1. Open the script view page and type in the 8 letter script code

Welcome to EMGuidance Script

Please enter the access code from your patient to gain access.

Script code

Submit

Tip: A child's EMGuidance Script profile may be loaded under their guardian or their ID/passport number.

In terms of regulation 33(4) to the Medicines Act "the pharmacist who dispenses a prescription shall verify the authenticity of all prescriptions so dispensed". Unless there is a valid reason for rejecting the prescription's authenticity, the prescription should be honoured, in order to ensure access to healthcare. Kindly inform the prescriber should you have a query on this prescription.

How does it work?



Doctors use advanced electronic signatures to sign scripts and share a link with patients. Scripts are never sent to the patient but are securely kept in the EMG cloud that can be accessed with a unique code.



Patients can access the link but cannot print or alter the script. Patients share a unique code to enter into this page. No other digital script is 100% trackable. This allows you to see who has accessed the script and verify the prescriber to ensure no fraud.



Pharmacists enter the unique code and retrieve the script from the cloud. They can see the complete history and validate the prescriber to dispense with peace of mind that this is the most secure script in SA.

Step 2: Expand the prescriber and patient details if needed:



Dr. Mohammed Dalwai
[See more doctor details](#) >

Patient: Everly Potter
[See more patient details](#) >

FEMALE, 22 yrs



Dr. Mohammed Dalwai

MBChB(Stell), PhD(UCT)

MP0684953

GSH, 5600294

Main Road, Observatory, Cape Town, 7935

0214049111

Patient: Everly Potter

FEMALE, 22 yrs

ID/Passport: 8709094800081

9 Happy Road, Pharmacy world, Cape Town, 2001

GEMS - Beryl

Step 3: Review the script validity by checking the tracking history which includes user and dispensing activity

User activity on this script:	
Dr. Mohammed Dalwai	
 Prescribed & Signed this script	25 Apr 2023 21:45
User activity	Dispensing history
<u>Tuesday 25th April</u>	
Mohammed Dalwai	
Script sent via [email]	21:45:24
<u>Wednesday 26th April</u>	
Kerry Scott	
Opened this script	11:54:43

By clicking the "Print script" button, the valid signed PDF script will be displayed.

Digitally signed using an Advanced Electronic Signature (AES)

25 Apr 2023 21:45

Dr. Mohammed Dalwai



Unique script code:

YATZGDTU

Print script

Proceed

Dr. Mohammed Dalwai

MBChB(Stell), PhD(UCT)

MP0684953

GSH, 5600294

Main Road, Observatory, Cape Town, 7935

0214049111

Patient: Everly Potter

FEMALE, 22 yrs

ID/Passport: 8709094800081

9 Happy Road, Pharmacy world, Cape Town, 2001

Tel: +27 82 302 8186

GEMS, Beryl

1. Perindopril, S3

TAB (Oral) - 4mg, daily for 30 days

Repeat: x 5 months, treatment for a total of 6 /12 months

ICD-10: I10

2. Storwin 10mg (Rosuvastatin), S4

Film-coated tablet (Oral) - 10mg, daily for 30 days

Comments: Take it at night

Repeat: x 5 months, treatment for a total of 6 /12 months

Do not substitute

Digitally signed using an Advanced Electronic Signature (AES)

2023-04-25 19:45:34

Dr. Mohammed Dalwai



Script code:

YATZGDTU

Step 4: Update the dispensing history

- The drop down arrow next to each medicine will indicate the number of repeats scripted for that particular medication.
- The signed PDF also provides full detail of repeat information if needed

1. Perindopril, S3
 TAB (Oral) - 4mg, daily for 30 days
Repeat: x 5 months, treatment for a total of 6 /12 months
 ICD-10: I10

2. Storwin 10mg (Rosuvastatin), S4
 Film-coated tablet (Oral) - 10mg, daily for 30 days
 Comments: Take it at night
Repeat: x 5 months, treatment for a total of 6 /12 months
 Do not substitute

- Each medicine's "Dispensed" drop down list can be updated or alternatively the "Dispensed all" drop down can be selected which will automatically populate the dispensed information for each medication.
- Any relevant notes may be added in the free text "Pharmacy notes" section.
 For example:
 - If all repeats have been captured on the pharmacy dispensing system but not yet dispensed then a note can be made in the "Pharmacy notes" section.
 - Notes on alternatives dispensed and where less than a full supply of medication has been issued due to stock constraints can also be noted in the "Pharmacy notes" section.

Script summary		Dispensed all: 0 months ▼
1. Perindopril, S3 TAB (Oral) - 4mg, daily for 30 days ICD-10: I10	☐ Dispensed alternative	Dispensed: 0 months ▼
2. Storwin 10mg, S4 Rosuvastatin Film-coated tablet (Oral) - 10mg, daily for 30 days Comments: Take it at night	Do not substitute	Dispensed: 0 months ▼
Pharmacy notes: Write a note		

Script summary

Dispensed all: Custom ▼

1. Perindopril, S3

TAB (Oral) - 4mg, daily for 30 days

ICD-10: I10

☐ Dispensed alternative

Dispensed: 1 month ▼

2. Storwin 10mg, S4

Rosuvastatin

Film-coated tablet (Oral) - 10mg, daily for 30 days

Comments: Take it at night

Do not substitute

Dispensed: 1 month ▼

Pharmacy notes:

Loaded all repeats onto pharmacy dispensing system.

- Once all relevant dispensing information has been captured - press "Proceed"
- If happy with the dispensing information captured on the Confirm dispensing screen, press Submit.

Confirm dispensing

Once you have confirmed these changes, the activity will be recorded on the user activity and cannot be changed.

1. Perindopril, S3

TAB (Oral) - 4mg, daily for 30 days

1/ 6 months - +

2. Storwin 10mg, S4

Film-coated tablet (Oral) - 10mg, daily for 30 days

1/ 6 months - +

Pharmacy notes:

Loaded all repeats onto pharmacy dispensing system.

Back

Submit



Script dispensed

This activity has been recorded. You can view this on the right panel of the script.

Done

View script again

- The dispensing information will then appear in the “Dispensing history” tab on the right-hand side of the script view. Any pharmacy notes will appear on the bottom left-hand side of the script view.

Welcome

Digital Script for: Everly Potter



Dr. Mohammed Dalwai
[See more doctor details](#) >

Patient: Everly Potter
[See more patient details](#) >

Script summary

1. Perindopril, S3
TAB (Oral) - 4mg, daily for 30 days
ICD-10: I10

Dispensed all: Custom

☐ Dispensed alternative

Dispensed: 1 month

2. Storwin 10mg, S4
Rosuvastatin
Film-coated tablet (Oral) - 10mg, daily for 30 days
Comments: Take it at night

Do not substitute

Dispensed: 1 month

Pharmacy notes:

Write a note

Kerry Scott, 03 May 2023 10:07
Loaded all repeats onto pharmacy dispensing system.

Partially dispensed

User activity on this script:
Dr. Mohammed Dalwai
Prescribed & Signed this script 25 Apr 2023 21:45

User activity

Dispensing history

Wednesday 3rd May

Kerry Scott
Dispensed the following

- Dispensed Perindopril for 1/6 months
- Dispensed Storwin 10mg for 1/6 months

10:07:18