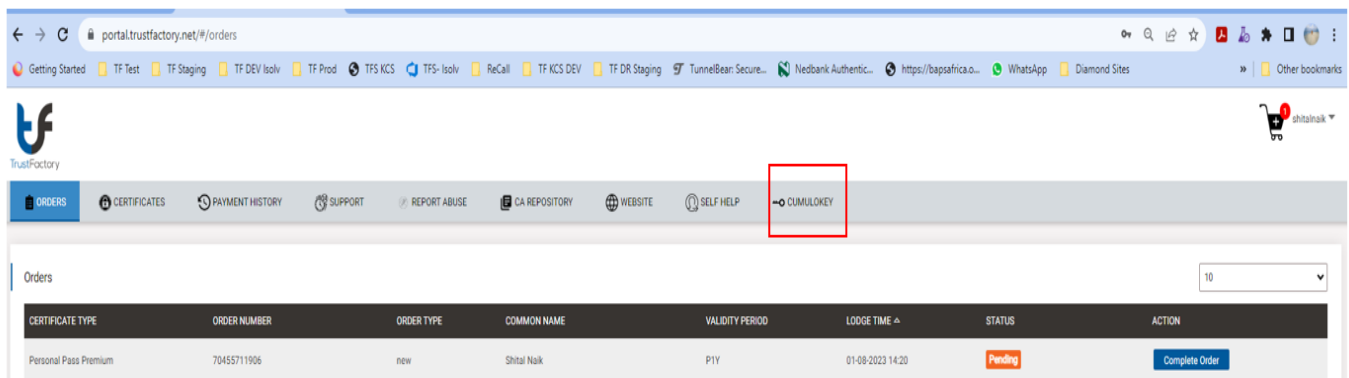


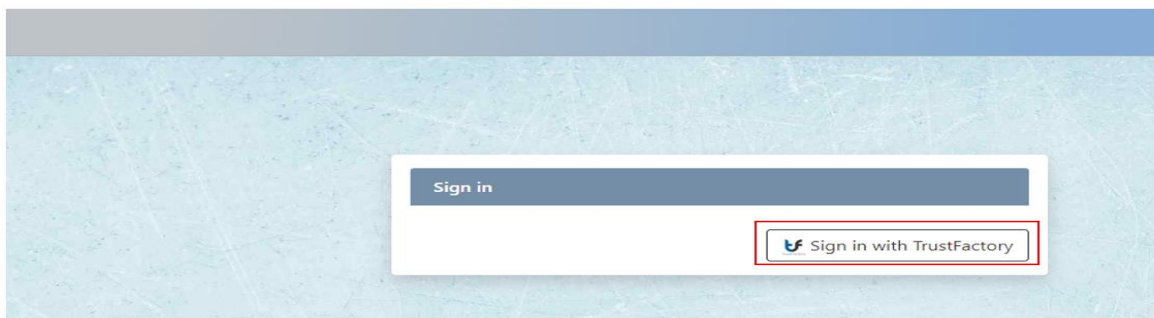
Instructions: Enrol a new 2 FA device

Steps:

- Login to the Trustfactory portal with your existing account
<https://portal.trustfactory.net/#/>
- On the menu bar at the top of the screen select “Cumulokey”

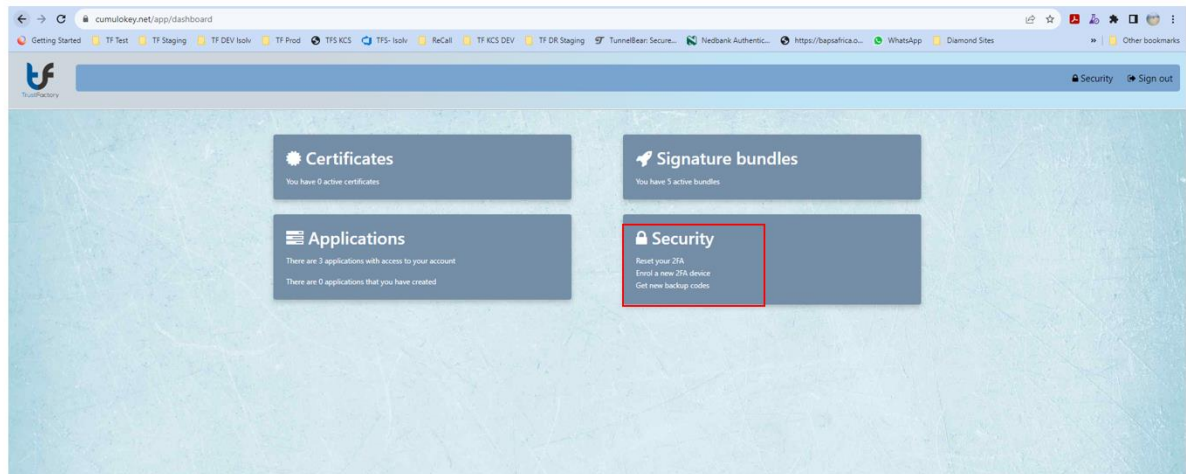


- Click the “sign in with TrustFactory” button to login into Cumulokey

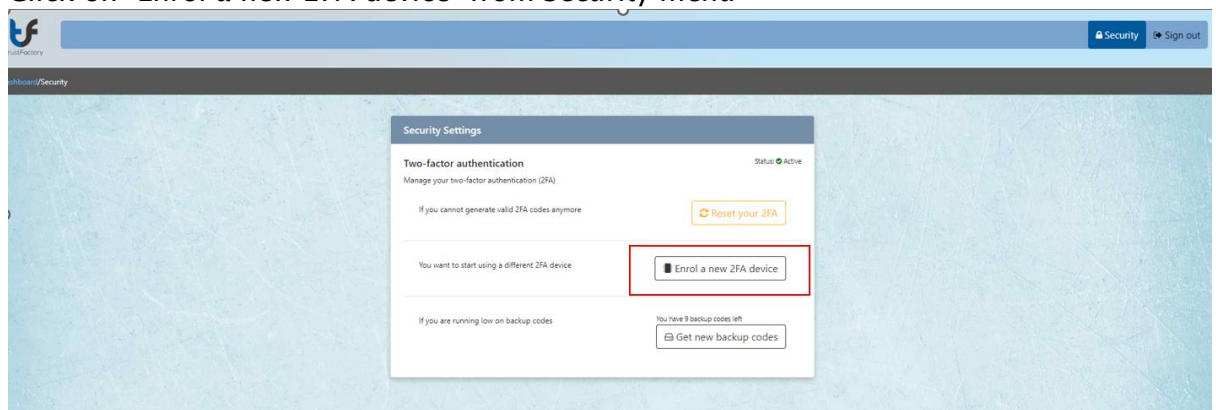


- On the Cumulokey dashboard navigate to “Security”

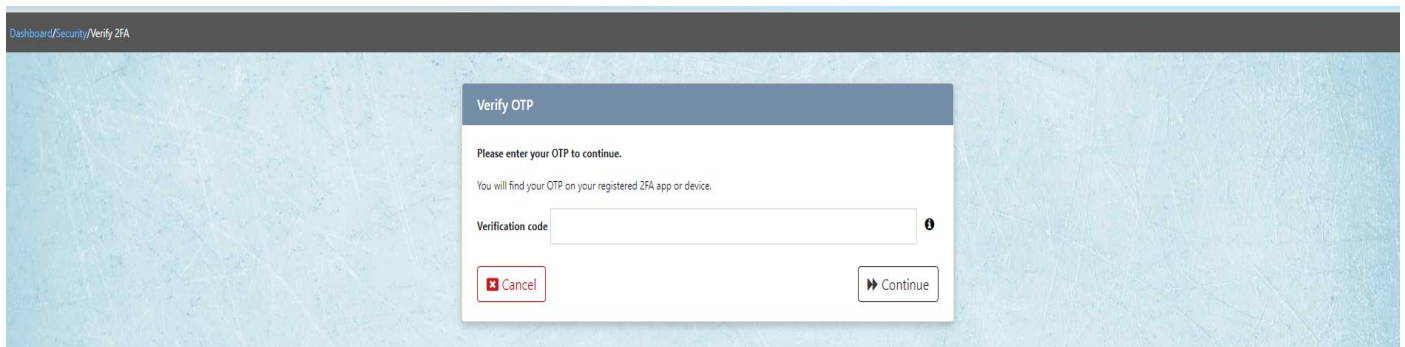
Instructions: Enrol a new 2 FA device



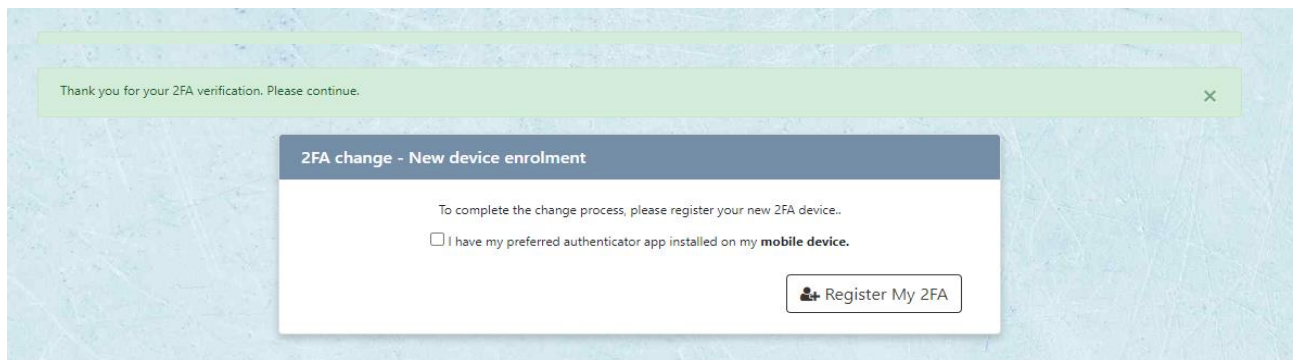
- Click on “Enrol a new 2FA device” from Security menu



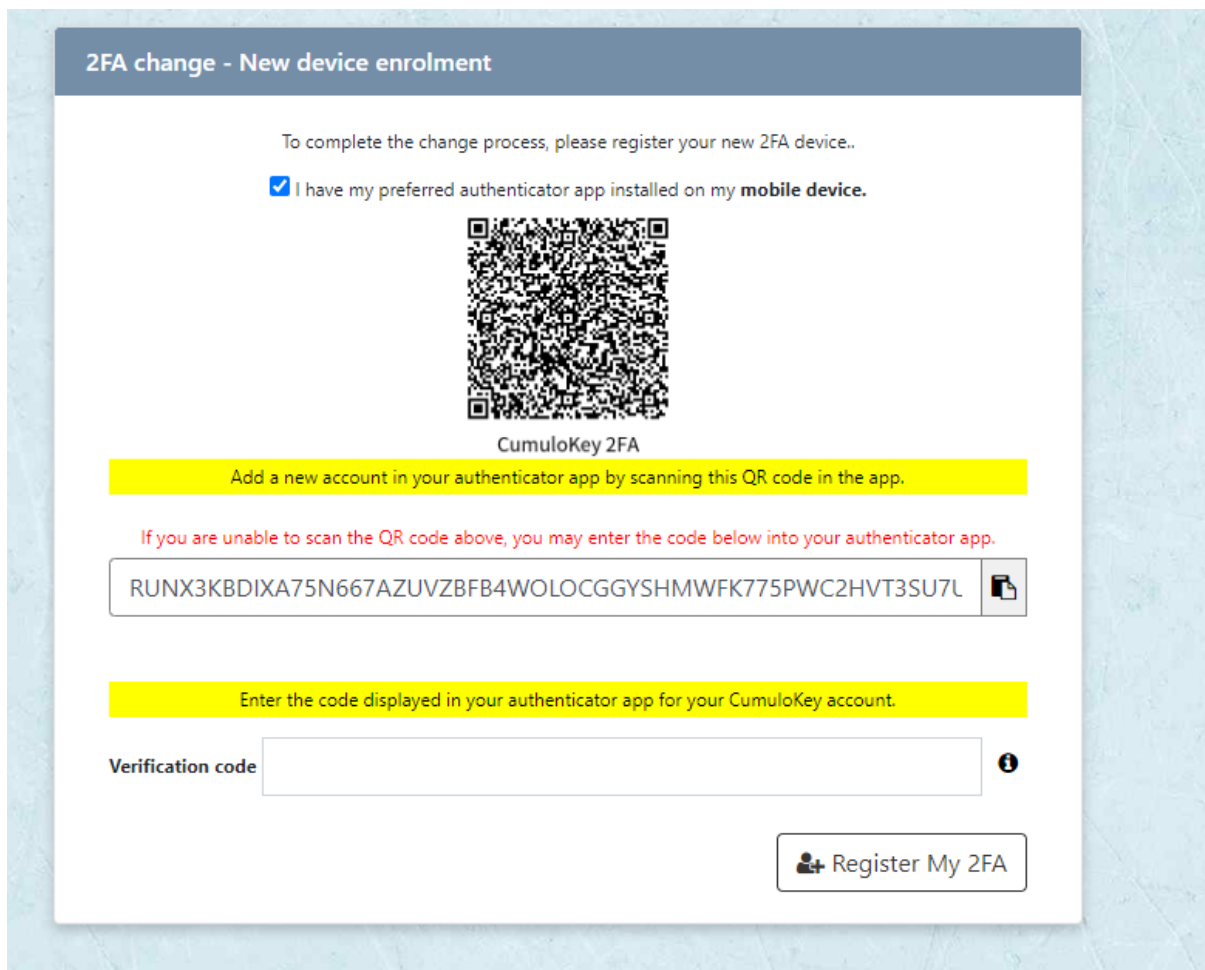
- Click on “Enrol a new 2FA device” from security settings
- Enter the OTP from your registered 2FA app or device and click continue



- Now you may register your new 2 FA device by following the remaining prompts.



- Now you may register your new 2 FA device by following the remaining prompts.
- Ensure you have downloaded your authenticator app on your new device
- Click "I have my preferred authenticator app installed on my mobile device."
- Scan the bar code using your new device
- Enter the verification code that appears after your account is created in the authenticator app



- Your new device will now be linked.